

Mutual of Omaha List of Contacts

FORMS & ADMINISTRATION

<ul style="list-style-type: none"> • Claim and other Eligibility Forms • Enrollment and Change Forms • Plan Administration Manual • If you have any questions: 	<p>Please visit our Web site at <i>mutualofomaha.com</i></p> <p>Please contact Group Policy Services at the toll-free customer service number located on the front of the billing statement.</p>
<ul style="list-style-type: none"> • Enrollment Kits: Contact your Group Office Representative for enrollment kits specific to your group. 	
<ul style="list-style-type: none"> • Cert-Booklets: Submit your request for additional certificateholder booklets to Contract Services. Please include the product, booklet classification, quantity, contact name and phone number, and complete mailing address. 	<p>Email: Contract.Services@mutualofomaha.com</p>

ENROLLMENT/ELIGIBILITY

<ul style="list-style-type: none"> • Benefit Administrator please submit all employee additions, changes, terminations and any other eligibility forms or correspondence to: Please do not mail the above correspondence with your premium remittance through the Lockbox system. • If you have any questions: 	<p>(Please Do Not give the following information to employees) Mutual of Omaha 3 - Group Policy Services Mutual of Omaha Plaza Omaha, NE 68175</p> <p>Please contact Group Policy Services at the toll-free customer service number located on the front of the billing statement.</p>
--	--

BILLING STATEMENT

<ul style="list-style-type: none"> • Benefit Administrators, if you have questions regarding your billing statement, adjustments or eligibility/enrollment please contact: 	<p>Please contact Group Policy Services at the toll-free customer service number located on the front of the billing statement.</p>
---	---

PREMIUM PAYMENT

<ul style="list-style-type: none"> • Benefit Administrator send your Premium Payment with the Premium Remittance slip through the Lockbox system. • Indicate the amount of premium to be allocated to each policy/plan. 	<p>Send to the Lockbox address as shown on the Remittance Slip.</p>
---	---

COBRA BILLING & COLLECTION SERVICES

<ul style="list-style-type: none"> • Submit all COBRA premiums, additions, changes, and terminations to: • If you have any questions: 	<p>Mutual of Omaha Policyowner Services P.O. Box 2147 Omaha, NE 68103-2147 Fax: 402-997-1989 Email: gpes.admin@mutualofomaha.com Phone: 877-466-8367</p>
---	--

LIFE PORTABILITY SERVICES	
<ul style="list-style-type: none"> • Submit all Portability premiums, additions, changes, and terminations to: • If you have any questions: 	Mutual of Omaha Policyowner Services P.O. Box 2147 Omaha, NE 68103-2147 Fax: 402-997-1989 Email: gpes.admin@mutualofomaha.com Phone: 877-466-8367
DENTAL CLAIMS	
<ul style="list-style-type: none"> • DentaBenefits: For information regarding a Dental claims contact: 	United Concordia Claims Processing P.O. Box 69416 Harrisburg, PA 17106 Phone: 866-454-3190
LIFE - AD&D CLAIMS	
<ul style="list-style-type: none"> • Mail all completed claim forms to: • If you have any questions: 	Mutual of Omaha 8 - Group Life Claims Mutual of Omaha Plaza Omaha NE 68175 Phone: 800-775-8805
STD AND LTD CLAIMS	
<ul style="list-style-type: none"> • Mail all completed claim forms to: • If you have any questions: 	Mutual of Omaha 8 - Group Disability Management Services Mutual of Omaha Plaza Omaha, NE 68175 Phone: 800-877-5176 Fax: 402-997-1865
LIFE AND LTD CONVERSION PLAN	
<ul style="list-style-type: none"> • Please refer to your Group Policy/Plan to determine if a Conversion Option is available to your employees. 	
<ul style="list-style-type: none"> • For information on Conversion Plans, contact Individual Selection: 	Phone: 800-826-8054 Fax: 402-351-2537
<ul style="list-style-type: none"> • For information on Companion Life Conversion Plans, contact: 	Phone: 800-733-0662 Fax: 402-351-8679